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DRAFT
RC Memorandum No.

Signed 13 Dec 57

TO: Chief Reports Officer
FROM: Chief, Reports Control
SUBJECT:

1. The proper intelligence exploitation of aerial photography requires both specialized processing of the film and the services of trained photo interpreters. The newly established Photographic Intelligence Center, DD/I, has both the equipment and the trained people. On a trial basis PIC has indicated its willingness to undertake support involving processing where necessary and technical and intelligence appraisal of aerial photographs collected by the Clandestine Services. PIC normally does not function as a repository for photography. However, the Graphics Register, OCR, does provide photo storage and research facilities and is willing to provide the special service required for suitable storage and recall of the aerial photographs. They will provide reproductions from the original material for customers in the intelligence community.

2. Aerial photographs received by the divisions will be disseminated in accordance with the following procedure:

a. Film and/or prints will be forwarded to PIC under cover of a Request for PIC service (Sample of form attached. Until form is available from building supply offices a memo or typed copy of the

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appropriate portions of the sample form may be used.) The division should forward the original negatives or prints to PIC for processing, as well as any applicable camera and geographical data, through [redacted]

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b. [redacted] will assign a PIC requirement number and forward to PIC. He will also inform the requester of the PIC requirement number. Any questions relative to PIC processing of photos should cite the appropriate PIC requirement number and should be addressed to [redacted]

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c. Upon receipt of the film PIC will process, if necessary, and undertake a preliminary intelligence review. Negatives or photographs which contain significant new information will be forwarded to Graphics Register through the originating office for filing and servicing requests for photographic copies. PIC will return to the originator a description of the information contained and the CIA accessions number for each useful photo. The originating division will disseminate the description and accession numbers [redacted] Disseminations will carry the statement that it is a preliminary analysis by the CIA Photographic Intelligence Center and that questions regarding this information should be directed to CIA/PIC/CCS. The entry "Distribution of Attachments" should read as follows:

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Distribution of Attachments: Graphics Register (Direct)

Copies of the photographs described above may be obtained from Graphics Register, OCR. Please cite the CIA accession number when requesting copies.

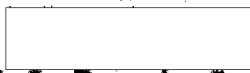
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Any photographs which duplicate items in the present collections of the Agency or which do not contain significant information or are unusable due to their condition will be returned to the originator together with a statement of the reason for rejection. Two copies of each notice disseminated will be addressed to PIC/CCS through



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Chief, Reports Control

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